



Evaluation Policy and Procedures

Introduction

Derivan Pty Ltd is committed to high quality course evaluation and the implementation of supporting policies and processes that are effective, comprehensive, systematic and sustainable.

Evaluation is the judgment of the value of an activity as part of a course based on evidence that has been collected, analysed and interpreted.

Aims

The evaluation of courses establishes whether intended outcomes have been achieved. All evaluation is conducted ethically and participatory and consultative processes are valued. Evidence from evaluations assists in planning activities and monitoring implementation

Responsibilities

Compliance with this policy is the responsibility of the Derivan Education Officer. Evaluation of courses is the responsibility of tutors and the Derivan Education Officer.

Procedures

1. Selection and clarification of objectives of evaluation
2. Collection of formal data using participants (anonymous) evaluation form
3. Informal appraisal by tutors and participants through observations and discussions
4. Order data so an appraisal can be made
5. Respond to evaluation data using critical reflection, interpretation and implementation of improvements to both the teaching of the course and to the course itself.



Years Teaching 0-5yrs <input type="checkbox"/> 6+ <input type="checkbox"/>	Stage 4 <input type="checkbox"/> Stage 5 <input type="checkbox"/> Stage 6 <input type="checkbox"/>	Female <input type="checkbox"/> Male <input type="checkbox"/>
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School currently teaching at: Government Non Government Catholic Independent

Students currently taught: Indigenous Special needs NESB Gifted and Talented

School roles: Classroom teacher School executive Principal Head Teacher Casual

For each item below, please circle only a single appropriate response.

	<u>RESPONSE</u>		
	NOT AT ALL	SOMEWHAT	VERY MUCH
1. The materials training enhanced my knowledge and build my capacity as a teacher to deliver visual arts education.	0	1	2
2. The workshop was relevant to my needs and was aligned with intended aims.	0	1	2
3. The presenter was well prepared, organized and the presentation was appropriately paced.	0	1	2
4. There was enough time to cover all visual arts materials.	0	1	2
5. The training enhanced my knowledge and skills.	0	1	2
6. I expect to use the knowledge and skills gained from this training in the class room.	0	1	2
7. The training facilities were adequate and appropriate.	0	1	2
8. I would recommend this training course to a colleague.	0	1	2

To what extent did this course support you and demonstrate the following National Professional Standards for Teachers?

		SOMEWHAT	NOT AT ALL	VERY MUCH
2.1.2 (NSW 1.2.3)	2.1.2 Apply knowledge of the content and teaching strategies of the teaching area to develop engaging teaching activities			
3.4.2 (NSW 3.2.4)	3.4.2 Select and/or create and use a range of resources, including ICT, to engage students in their learning			
4.4.2 (NSW IT 5.2.7)	4.4.2 Ensure student's well-being and safety within school by implementing school and/or system, curriculum and legislative requirements.			
6.3.2.2 (NSW IT 6.2.4)	6.3.2 Contribute to collegial discussions and apply constructive feedback from colleagues to improve professional knowledge and practice.			
7.4.2 (NSW IT 7.2.4)	7.4.2 Apply knowledge of the content and teaching strategies of the teaching area to develop engaging teaching activities			

Please reflect on the training that you just completed and respond to the following:

1. The technical level of the material covered in the workshop was: (circle one)

Too basic

Just right

Too difficult/too technical

2. How could the course be improved?

3. Do you have any suggestions of workshops you would like to see available

4. Additional Comments

5. Email address
